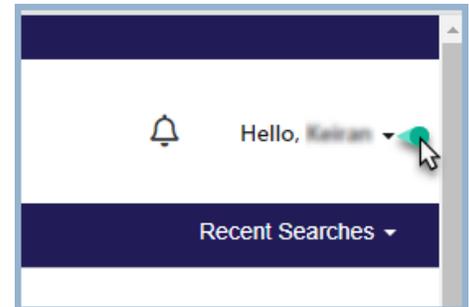


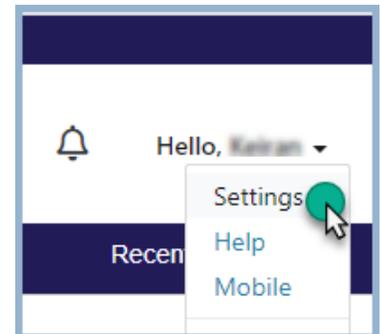
For users that **ONLY use the ClickFORMS 1004MC service**, must verify that you are exporting your search with Field Labels. Users that also use the **ClickFORMS MLS Import Wizard, Redstone or CompCruncher** already have their exports setup to export with field labels and do not need to follow these instructions.

Add Field Headers/Labels to your Custom Export

1. Log in to your MLS and go to the home page. Click on the **drop-down arrow** next to your Name.



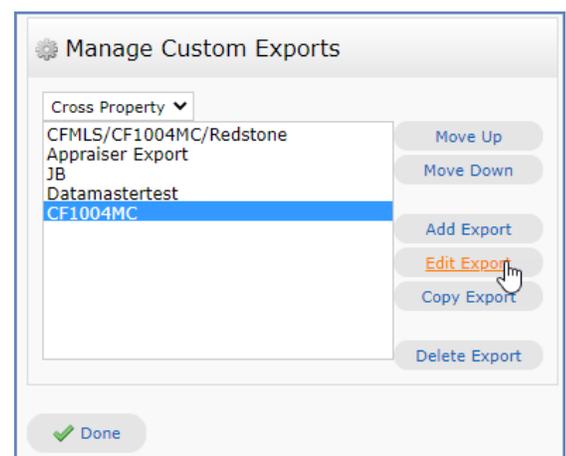
2. Click **Settings** from the drop-down menu.



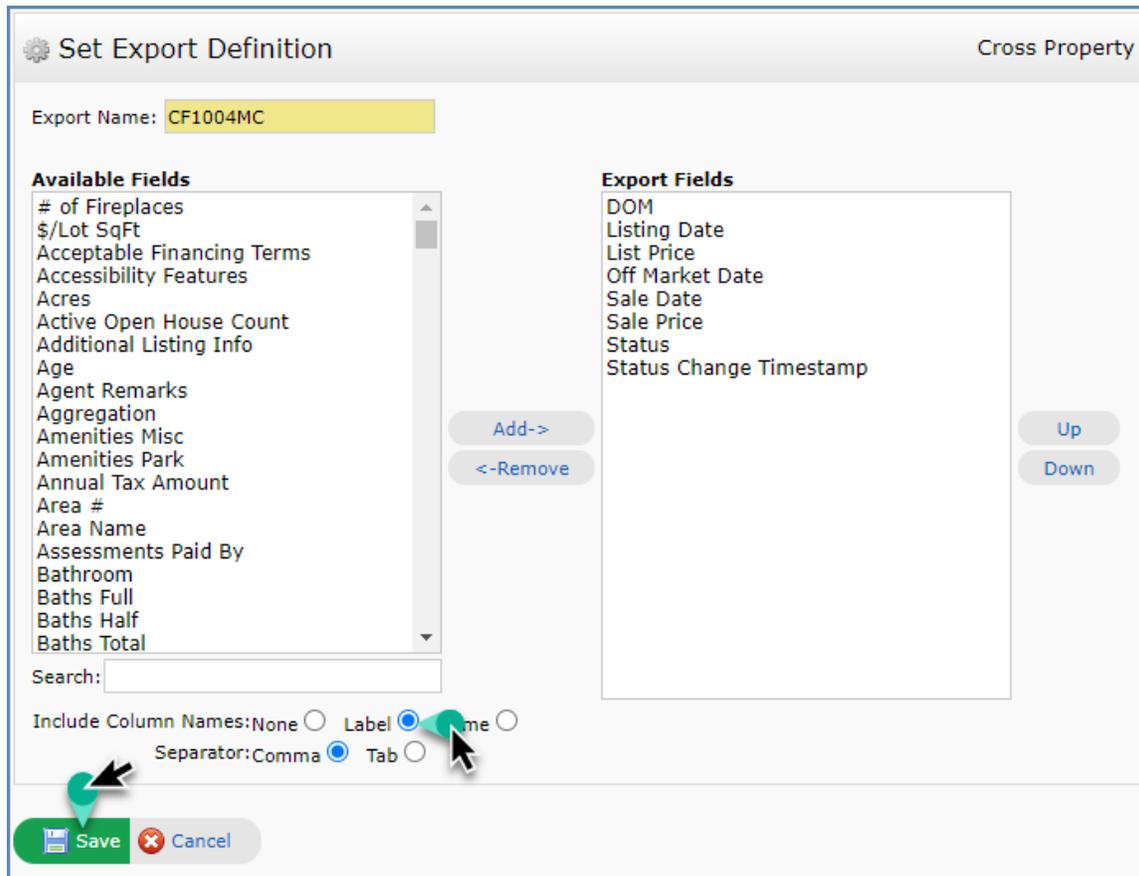
3. Find the Custom Export box and click on **Custom Exports**.



4. From the **Manage Custom Exports** screen, select your **CF1004MC export**, then click on **"Edit Export"**.



5. **Verify** the Radio button for “Label” is selected. If not, **click the radio button to select “Label”**.
6. **Click the Save** button and you are done.



Set Export Definition Cross Property

Export Name: **CF1004MC**

Available Fields

- # of Fireplaces
- \$/Lot SqFt
- Acceptable Financing Terms
- Accessibility Features
- Acres
- Active Open House Count
- Additional Listing Info
- Age
- Agent Remarks
- Aggregation
- Amenities Misc
- Amenities Park
- Annual Tax Amount
- Area #
- Area Name
- Assessments Paid By
- Bathroom
- Baths Full
- Baths Half
- Baths Total

Search:

Include Column Names: None Label Name

Separator: Comma Tab

Export Fields

- DOM
- Listing Date
- List Price
- Off Market Date
- Sale Date
- Sale Price
- Status
- Status Change Timestamp

Add-> <-Remove Up Down

Save **Cancel**

If you need assistance, please contact our Technical Support department at 800-622-8727 or support@bradfordsoftware.com